



Center for Human Services

Building a stronger community...one family at a time.

Administrative Offices: 17018 15th Avenue NE • Shoreline WA 98155 • 206-362-7282 V/TDD • Fax 206-362-7152 • Email: admin@chs-nw.org

Job Announcement **WISe PARENT PARTNER**

Want to join an innovative community-based organization? If you value social justice, are committed to providing quality services, and are not afraid of challenges, we want to talk with you. Center for Human Services (CHS) is currently seeking the right person to join our team. We offer our staff an EXCELLENT benefit package which includes fully paid (prorated if part-time) health, vision, dental, life, long-term disability insurance, and 403b with match, as well as generous leave package. Additionally, CHS is a qualified organization for the Public Service Loan Forgiveness Program.

The WISe Wraparound Parent Partner is responsible for supporting the family and helping them engage and actively participate on the WISe Child & Family Team and make informed decisions that drive the process. Teams will work with youth and families with complex needs and are involved in multiple systems (juvenile justice, child welfare, special education, etc.). The Parent Partner assures that the family's voice is expressed and heard. The Parent Partner actively utilizes their own experience navigating child-serving systems as a parent to help caregivers gain confidence and skills in building relationships with providers and their community. The Parent Partner reports to the WISe Program Manager. This is a full-time, non-exempt position with a salary range of \$60,860.80 - \$64,064.00 depending on credentials and experience. Bi-Lingual/Bi-Cultural candidates are encouraged to apply. To be considered for this position, the applicant must have lived experience that includes navigating family-serving systems as a parent.

Job Requirements:

- High school degree or GED. College degree preferred
- Two years of experience navigating youth and families' systems (such as juvenile justice, mental health, substance abuse, child welfare, developmental disabilities, school districts, etc.) as a parent/caregiver advocating for children and families, and a thorough understanding of children/family systems
- Ability to obtain and maintain Agency Affiliated Counselor credential
- Participate in Certified Peer Counselor training within the first six months of hire, to become Peer Certified
- Flexibility in scheduling, including early morning and later evening meetings Monday-Friday
- Current Washington State Driver's license/insurance and reliable transportation for extensive regional travel required, and willingness to transport youth & families
- Strong advocacy and oral communication skills
- Prompt and consistent attendance during scheduled working hours
- Strong advocacy and oral communication skills
- Commitment to practicing cultural humility, self-reflection, and continued education on Diversity, Equity, Inclusion, and Belonging topics
- Ability to work cooperatively as part of a team
- Ability to work in an unstructured and unpredictable setting, ability to change
- Sense of humor

CHS is a non-profit organization with a great work environment, including staff who are passionate about and dedicated to the community. If you want to join an established organization at a time of growth and transformation, this is the place.

To apply, send a resume and cover letter to jobopportunities@chs-nw.org.



Behavioral Health & Family Support
www.chs-nw.org
Serving the community since 1970

Disclaimer: Applications without cover letter describing how applicant meets minimum requirements, including experience navigating youth and family systems as a parent, will not be considered. A full job description can be found below:

Job Description **WISe PARENT PARTNER**

GENERAL DESCRIPTION

The WISe Wraparound Parent Partner is responsible for supporting the family and helping them engage and actively participate on the WISe Child & Family Team and make informed decisions that drive the process. Teams will work with youth and families with complex needs and are involved in multiple systems (juvenile justice, child welfare, special education, etc.). The Parent Partner assures that the family's voice is expressed and heard. The Parent Partner actively utilizes their own experience navigating child-serving systems as a parent to help caregivers gain confidence and skills in building relationships with providers and their community. The Parent Partner reports to the WISe Program Manager. This is a full-time, non-exempt position. Bi-Lingual/Bi-Cultural candidates are encouraged to apply. To be considered for this position, the applicant must have lived experience that includes navigating family-serving systems as a parent.

MAJOR RESPONSIBILITIES

- Meet with caregivers on a regular basis at their preferred location to:
 - Utilize lived experience to develop rapport
 - Teach caregivers how to effectively navigate systems, build effective relationships with their child's providers and utilize natural and community supports
 - Work on peer-specific goals identified in the care plan
 - Support positive youth and caregiver relationships
 - Support safe parenting
 - Support youth and caregivers during stressful times or crisis
- Participate in the WISe team process:
 - Advocate for the needs of families
 - Effectively engage youth and families in the wraparound process
 - Assist in conducting a Strengths, Needs, Cultural Discovery and gathers the family story
 - Help families develop crisis and safety plans
 - Ensure that family voice is heard
 - Assist in the development of individualized wraparound care plans
 - Helps families understand the use of the Child and Adolescent Needs and Strengths (CANS) assessment
 - Serves as a role model and advocate for youth and families involved in the wraparound process
- Attend County's Community Resource Team meetings monthly
- Participate in monthly county-wide Parent Partner meetings
- Use the National Wraparound Initiative's "Ten Principles of Wraparound" and the "Phases and Activities of the Wraparound Process" to guide service delivery
- Provide services in accordance with the Wraparound with Intensive Services (WISe) Manual
- Act as a steward of county resources, including the use of flexible funds
- Participate in requisite training activities

MAJOR RESPONSIBILITIES – Agency in general

- Provide all services utilizing a strengths-based, family-focused, client-centered, trauma-informed, culturally humble approach that is integrated with other services
- Participate in creating and maintaining a safe workplace that values diversity and treats everyone with dignity and respect without regard to race, color, age, religion, creed, gender, gender



identity, gender expression, sexual orientation, national origin, marital status, the presence of any sensory, mental, or physical disability

- Utilize teamwork and open communication
- Provide services in a manner that expedites the meeting of contract requirements and program outcomes
- Maintain documentation in a timely, thorough, and accurate manner
- Follow agency policies and procedures, RCWs, WACs, CARF standards, and other external regulations
- Follow CHS's Code of Ethics
- Perform all other tasks as assigned by the supervisor, managers, or directors that furthers the success of programs and/or the agency

MINIMUM REQUIREMENTS

- High school degree or GED. College degree preferred
- Two years of experience navigating youth and families' systems (such as juvenile justice, mental health, substance abuse, child welfare, developmental disabilities, school districts, etc.) as a parent/caregiver advocating for children and families, and a thorough understanding of children/family systems
- Ability to obtain and maintain Agency Affiliated Counselor credential
- Participate in Certified Peer Counselor training within the first six months of hire, to become Peer Certified
- Commitment to practicing cultural humility, self-reflection, and continued education on Diversity, Equity, Inclusion, and Belonging topics
- Demonstrated ability to successfully work within a diverse cultural setting and provide services through the perspective of cultural humility
- Ability to work cooperatively as part of a team
- Prompt and consistent attendance during scheduled working hours
- Understanding of strengths-based family-driven services
- Flexibility in scheduling, including early morning and later evening meetings Monday-Friday
- Ability to maintain professional boundaries with families
- Strong advocacy and oral communication skills
- Computer skills; knowledge of Microsoft Office and Outlook
- Willingness to submit to and pass a criminal background check
- Current Washington State Driver's license/insurance and reliable transportation for extensive regional travel required, and willingness to transport youth & families
- Ability to work in an unstructured and unpredictable setting, ability to adapt to change
- Able to work with minimum supervision
- Sense of humor

Employee Printed Name

Date

Employee Signature

Date



Supervisor Signature

Date

CHS is an Equal Opportunity Employer

The mission of the Center for Human Services is to strengthen the community through counseling, education and support to children, youth, adults, and families.

Our Values: Model diversity, equity, & inclusion; provide accessibility; champion collaboration; demand accountability; personify integrity; and have fun.



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