



# Center for Human Services

*Building a stronger community...one family at a time.*

Mailing Address: 17018 15th Avenue NE • Shoreline WA 98155 • 206-362-7282 V/TDD • Fax 206-362-7152 • Email: [admin@chs-nw.org](mailto:admin@chs-nw.org)

## **Job Announcement**

### **WISe PARENT PARTNER**

Want to join an innovative community-based organization? If you value social justice, are committed to providing quality services, and are not afraid of challenges, we want to talk with you. Center for Human Services (CHS) is currently seeking the right person to join our team. We offer our staff an EXCELLENT benefits package that includes fully paid health, vision, dental, pharmacy, life, and long-term disability insurance and a generous leave package.

WISe Parent Partner is responsible for supporting the family and helping them engage and actively participate on the Wraparound Child & Family Team and make informed decisions that drive the process. Teams will work with youth and families with complex needs and are involved in multiple systems (criminal justice, mental health, substance abuse, etc.). WISe Parent Partner assures that the family's voice is expressed and heard. Parent Partner actively utilizes their own experience navigating child-serving systems to help caregivers gain confidence and skills in building relationships with providers and their community. WISe Parent Partner reports to the WISe Program Manager. This is a full-time position located in Lynnwood, WA. Salary is \$24.00 to \$25.48 an hour, depending on experience.

#### Job Requirements:

- Two years' experience navigating youth and families' systems (juvenile justice, mental health, substance use, child welfare, developmental disabilities, school districts, etc.)
- Understanding of strengths-based family-driven services
- Experience with diverse populations
- Detail-oriented with the ability to multi-task
- Prompt and consistent attendance during scheduled working hours
- Strong advocacy and oral communication skills
- Commitment to confronting racism, sexism, heterosexism, and other discriminatory practices
- Ability to work cooperatively as part of a team
- Ability to adapt to change
- Sense of humor

CHS is a non-profit organization with a great work environment, including staff who are passionate about and dedicated to the community. If you want to join an established organization at a time of growth and transformation, this is the place.

To apply, send a resume and cover letter to [jobopportunities@chs-nw.org](mailto:jobopportunities@chs-nw.org).

Disclaimer: Applications without cover letter describing how applicant meets minimum requirements, including experience navigating youth and family systems as a parent, will not be considered. A full job description can be found below:

## **Job Description**

### **WISe PARENT PARTNER**

#### **GENERAL DESCRIPTION**

The Wraparound Delivery Team Parent Partner is responsible for supporting the family and helping them engage and actively participate on the Wraparound Child & Family Team and make informed decisions that drive the process. Teams will work with youth and families with complex needs and are involved in multiple systems (criminal justice, mental health, substance abuse, etc.). The Parent Partner assures that the family's voice is expressed and heard. The Parent Partner actively utilizes their own experience navigating child-serving systems to help caregivers gain confidence and skills in building relationships with providers and their community. The Parent Partner reports to the WISe Program Manager. This is a non-exempt position. Bi-Lingual/Bi-Cultural candidates and those with personal experience with high-needs children are encouraged to apply.



Behavioral Health & Family Support  
[www.chs-nw.org](http://www.chs-nw.org)  
Serving the community since 1970

## **MAJOR RESPONSIBILITIES**

- Provides all services utilizing a strengths-based, family-focused, culturally competent, and integrated approach
- Effectively engages youth and families in the wraparound process
- Assists in conducting a Strengths, Needs, Cultural Discovery and gathers the family story
- Helps families develop crisis and safety plans
- Ensures that family voice is heard
- Advocates for the needs of families
- Assists in the development of individualized wraparound care plans
- Teaches caregivers how to effectively navigate systems, build effective relationships with their child's providers and utilize natural and community supports
- Attends County's Community Resource Team meetings monthly
- Participates in monthly county-wide Parent Partner meetings
- Uses the National Wraparound Initiative's "Ten Principles of Wraparound" and the "Phases and Activities of the Wraparound Process" to guide service delivery
- Provides services in accordance with the Wraparound with Intensive Services (WISe) Manual
- Helps families understand the use of the Child and Adolescent Needs and Strengths (CANS) assessment
- Serves as a role model and advocate for youth and families involved in the wraparound process
- Acts as a steward of county resources, including the use of flexible funds
- Participates in requisite training activities
- Participates in creating and maintaining a workplace that values diversity and treats everyone with respect without regard to race, color, age, religion, creed, gender, sexual orientation, national origin, marital status, the presence of any sensory, mental, or physical disability
- Demonstrates teamwork and open communication
- Provides services in a manner that expedites the meeting of contract requirements and program outcomes
- Maintains documentation in a timely, thorough, and accurate manner
- Follows agency policies and procedures, RCWs, WACs, and other external regulations
- Follows CHS's Code of Ethics
- Performs other appropriate tasks related to your professional role as needed

## **MINIMUM REQUIREMENTS**

- Two years of experience navigating youth and families' systems (such as juvenile justice, mental health, substance abuse, child welfare, developmental disabilities, school districts, etc.) as a parent or caregiver, advocating for children and families, and a thorough understanding of children/family systems
- Current Washington State Driver's license and reliable transportation for extensive regional travel required, and willingness to transport youth & families
- Commitment to confronting racism, sexism, heterosexism, and other discriminatory practices
- Experience and demonstrated ability to successfully work within a diverse cultural setting and provide culturally competent services
- Ability to work cooperatively as part of a team
- Prompt and consistent attendance during scheduled working hours
- High school degree or GED. AA Degree preferred
- Understanding of strengths-based family-driven services
- Ability to maintain professional boundaries with families
- Strong advocacy and oral communication skills
- Computer literacy; knowledge of Microsoft Office and Outlook
- Willingness to submit to and pass a criminal background check
- Annual TB test
- Participate in Certified Peer Counselor training within the first six months of hire
- Obtain and maintain Agency Affiliated Counselor credential
- Ability to work in an unstructured and unpredictable setting, ability to adapt to change
- Sense of humor
- Flexibility in scheduling, including early morning and later evening meetings.

---

CHS is an Equal Opportunity Employer

The Center for Human Services' mission is to strengthen the community through counseling, education, and support to children, youth, adults, and families.

Our Values: Embrace diversity, provide accessibility, champion collaboration, demand accountability, personify integrity, and have fun.