



Job Announcement **On-Call Child Care Provider**

GENERAL DESCRIPTION

The On-Call Care Provider engages and entertains children ages 0-12 years old while their parent/caregiver is attending an adult education/treatment program. This is an on-call position, primarily weekday evenings 5:30-8:30pm, 10-1 PM or late afternoons in Shoreline, Bothell and Kirkland. Reports to the Child Care Coordinator. This is a non-exempt position.

MAJOR RESPONSIBILITIES – Position Specific

- Provide a safe, nurturing and engaging environment for children in care.
- Apply discipline in a positive, non-judgmental manner that sets clear and appropriate limits.
- Maintain professional boundaries and set a positive example of care-taking and discipline for participants and children.
- Show consideration for the cultural and socioeconomic background of the children and treat each child with dignity and respect.
- Serve a light snack if needed.
- Communicate with parents/caregivers regarding the care session if needed.
- Knows procedures for responding to a variety of emergencies and participates in staff emergency drills.
- Responsible for initiating procedures in the event of illness or emergency.
- Reports injury or potential child abuse in accordance with laws and program policy.
- Ensure documentation of child attendance.
- Adhere to the Children's Room cleaning guidelines posted in the space after each session.
- Ability to provide care independently within the Adult to Child Ratio policies.

MAJOR RESPONSIBILITIES – Agency General

- Provides all services utilizing a strengths-based, family-focused, integrated and client-centered approach
- Provides services in a culturally competent manner
- Participates in creating and maintaining a workplace that values diversity and treats everyone with respect without regard to race, color, age, religion, creed, gender, sexual orientation, national origin, marital status, the presence of any sensory, mental, or physical disability
- Demonstrates teamwork and open communication
- Provides services in a manner that expedites the meeting of contract requirements and program outcomes
- Maintains documentation in a timely, thorough and accurate manner
- Follows agency policies and procedures, RCWs, WACs, and other external regulations
- Follows CHS's Code of Ethics
- Performs other appropriate tasks related to your professional role as needed

MINIMUM REQUIREMENTS

- Experience supervising children 0-12 years old.
- High School Diploma or equivalent.
- Early Childhood Education credits or Youth Development experience is highly recommended.
- Be able to physically position yourself to be at eye level to children. (i.e., sitting, stooping, crouching, kneeling).
- Valid CPR/1st Aid certification
- Commitment to confronting racism, sexism, heterosexism, and other discriminatory practices
- Experience and demonstrated ability to successfully work within a diverse cultural setting and provide culturally competent services
- Ability to work independently and cooperatively as part of a team
- Prompt and consistent attendance during scheduled working hours

- Ability to work in an unstructured and unpredictable setting, ability to adapt to change
- Flexible
- Bilingual in Spanish highly recommended.
- Sense of humor

LOCATION

This position is located within the Family Support Department. Care is provided primarily at the following locations: Shoreline Family Support Center 17018 15th Ave NE Shoreline, WA 98155 and the Bothell Methodist Church 18515 92nd Ave NE Bothell, WA 98011
Occasionally off site in partner organization facilities located in the North King County.

SALARY

\$12.00 per hour. No benefits.

APPLICATION PROCEDURE

Submit cover letter and resume electronically to mkulovac@chs-nw.org and reference job #FSP-28

CLOSES

Open until filled

CHS is an Equal Opportunity Employer

The mission of the Center for Human Services is to strengthen the community through counseling, education and support to children, youth, adults and families.

Our Values: Embrace diversity, provide accessibility, champion collaboration, demand accountability, personify integrity, and to have fun.