



# Center for Human Services

*Building a stronger community...one family at a time.*

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## **Job Announcement**

### **Wraparound Delivery Team Facilitator**

Want to join an innovative community-based organization? If you value social justice, are committed to providing quality services, and are not afraid of challenges, we want to talk with you. Center for Human Services (CHS) is currently seeking the right person to join our team. We offer our staff an EXCELLENT benefit package which includes fully paid (prorated for part-time employees) health, vision, dental, pharmacy, life, and long-term disability insurance for full time, as well as a generous leave package.

The Wraparound Facilitator position is responsible for coordinating the development of youth and family teams and the implementation of the individualized family care plans, maximizing the involvement of natural team members and systems workers. This position will work with youth and families who have complex needs and who are involved in multiple systems (criminal justice, mental health, substance abuse, etc.) This position entails assuming a case management function, accessing formal resources, coordinating care, serving as an advocate and providing documentation. This is a full-time, located in Shoreline, WA. Salary is \$18-19 per hour depending on your experience.

#### Job Requirements:

- Bachelor's degree in Social Work, Human Services or equivalent experience
- At least two years of experience working with youth and families
- Ability to work cooperatively as part of a team
- Skills in facilitation, consensus-building and conflict management
- Experience working with multiple youth and families' systems (such as juvenile justice, mental health, substance abuse, child welfare, developmental disabilities, school districts, etc.)
- Strong written and oral communication skills

CHS is a great work environment with staff who are passionate about and dedicated to the clients of our community. If you want to join an established organization at a time of growth and transformation, this is the place.

To apply, send resume and cover letter to [jobopportunities@chs-nw.org](mailto:jobopportunities@chs-nw.org). Full job description can be found below:

## **Job Description**

### **Wraparound Delivery Team Facilitator**

#### **GENERAL DESCRIPTION**

The Wraparound Delivery Team (WDT) Facilitator is responsible for coordinating the development of youth and family teams and the implementation of the individualized family care plans, maximizing the involvement of natural supports and systems providers. Teams will work with youth who are involved in multiple systems (criminal justice, mental health, substance abuse, specialized education plans, etc.) and their families. This, at times, entails assuming a case management function, accessing formal resources, coordinating care, and providing documentation. Caseload involves an assigned group of up to 12 families. Facilitator reports to the WDT Coach / Program Manager. This is a non-exempt position. Bi-Lingual/Bi-Cultural candidates are encouraged to apply.

#### **MAJOR RESPONSIBILITIES – Specific for this position**

- Engages youth and families in the wraparound process
- Participates in the County's fidelity monitoring and program evaluation activities
- Facilitates child and family team meetings until no longer needed by the family
- Completes strengths, needs, and cultural discovery with each youth and family



- Completes the CANs assessments/reviews as indicated in the WISe manual
- Assists in development of individualized, cross system care plans
- Monitors and review care plans for progress
- Serves 10-12 youth and families per month (per facilitator)
- Attends the Community Resource Team meetings as needed
- Provides case management services in the interest of securing formal resources and allied systems
- Uses the “Ten Principles of Wraparound” and the “Phases and Activities of the Wraparound Process” to guide service delivery
- Serves as a role model and advocate for youth and families involved in the wraparound process
- Participates in requisite training activities

### **MAJOR RESPONSIBILITIES – for the agency**

- Provides all services with cultural humility, utilizing a strengths-based, family-focused, client-centered, and integrated approach
- Participates in creating and maintaining a workplace that values diversity and treats everyone with respect without regard to race, color, age, religion, creed, gender, sexual orientation, national origin, marital status, the presence of any sensory, mental, or physical disability
- Demonstrates teamwork and open communication
- Provides services in a manner that expedites the meeting of contract requirements and program outcomes
- Maintains documentation in a timely, thorough and accurate manner
- Follows agency policies and procedures, RCWs, WACs, and other external regulations
- Follows CHS’s Code of Ethics
- Performs other appropriate tasks related to your professional role as needed

### **MINIMUM REQUIREMENTS**

- Must have one of the following: Master’s degree with at least one year of experience working in Social Services; a Bachelor’s degree with at least two years of experiences working in Social Services; or Must have lived experience and must be able to document this experience.
- Experience working with multiple youth and families systems (such as juvenile justice, mental health, substance abuse, child welfare, developmental disabilities, school districts, etc.)
- At least two years of experience working with youth and families
- Demonstrated knowledge of strengths-based family-driven services
- Skills in engaging, motivating and working with diverse individuals and groups
- Strong written and oral communication skills
- Computer literacy; knowledge of Microsoft Office, Excel and Outlook
- Willingness to submit to and pass a criminal background check
- Current Washington State Driver’s license and reliable transportation for extensive travel in and around King County
- Commitment to confronting racism, sexism, heterosexism, and other discriminatory practices
- Experience and demonstrated ability to successfully work within a diverse cultural setting and provide culturally competent services
- Ability to work cooperatively as part of a team
- Prompt and consistent attendance during scheduled working hours
- Annual TB test
- Ability to work in an unstructured and unpredictable setting; ability to adapt to change
- Sense of humor

CHS is an Equal Opportunity Employer

The mission of the Center for Human Services is to strengthen the community through counseling, education and support to children, youth, adults and families.

Our Values: Embrace diversity, provide accessibility, champion collaboration, demand accountability, personify integrity, and to have fun.