



Job Announcement

PREVENTION / INTERVENTION SPECIALIST

GENERAL DESCRIPTION

The Prevention/Intervention Specialist provides prevention, intervention, and SBIRT services to Ingraham High School in the Seattle School District 24 hours a week. The Specialist will also provide assessments to Ingraham High School one day a week. This will include drug and alcohol screenings and providing information to school personnel, parents and students. Reports to the Prevention/Intervention Program Manager. This is a non-exempt position.

MAJOR RESPONSIBILITIES – Specific for this position

- Provides assigned school with prevention and intervention services -individually and/or in classrooms, PTA, and School Care Team Meetings
- Maintains Outlook calendar on a daily basis providing times and places employee can be reached if needed
- Conducts four-hour Intervention/Education groups on Saturdays as needed
- Attends all staff meetings as scheduled by program manager
- Uses laptop and cell phone according to the policies established by the Executive Director
- Keeps records of pre and post tests for all youth seen three or more times for intervention purposes and enter data weekly into the data system for school and/or Best Start for Kids
- Any school requests will be reported promptly to the Program Manager for authorization prior to initiating programs, groups or events at any school
- Attends all mandatory meetings required by our MOU with School and/or Best Start for Kids
- This is a 11-month position and all vacation and time off is encouraged to be taken during the times when school is out for summers and on school breaks
- Maintains accurate and thorough clinical records as per agency, county and state requirements
- Provides input and report to Program Manager regarding the clinical needs of clients, improved ways of offering prevention, outreach, treatment services and supervision
- Provides outreach and consultation, prevention and treatment services as indicated by contract and program needs
- Completes all tasks and contract scopes of work as assigned by the Program Manager in a timely manner
- Completes all data entry on a daily basis for Credible
- Maintains a professional and courteous attitude to all clients, partners and community members
- Maintains status as a qualified chemical dependency professional or trainee
- Able to work with minimal supervision
- Available to work five days a week
- Conducts GAIN assessments and fills in for treatment staff when needed.

MAJOR RESPONSIBILITIES – for the agency

- Provides all services utilizing a strengths-based, family-focused, client-centered, trauma- focused, services-integrated, and culturally competent approach
- Provides services in a culturally competent manner
- Participates in creating and maintaining a workplace that values diversity and treats everyone with respect without regard to race, color, age, religion, creed, gender, gender expression, gender identity, sexual orientation, national origin, marital status, the presence of any sensory, mental, or physical disability
- Demonstrates teamwork and open communication
- Provides services in a manner that expedites the meeting of contract requirements and program outcomes
- Maintains documentation in a timely, thorough and accurate manner
- Follows agency policies and procedures, RCWs, WACs, and other external regulations
- Follows CHS's Code of Ethics
- Performs other appropriate tasks related to your professional role as needed

MINIMUM REQUIREMENTS

- AA Degree or equivalent in Human Services. BA/MA preferred.
- Two years full time experience providing youth and family substance abuse treatment
- Be a Chemical Dependency Professional/or trainee as described in WAC
- Be licensed, certified or registered in the State of Washington
- GAIN Certified or willing to become GAIN certified within 3 months
- Articulate with the ability to represent the agency in a professional manner
- Comfort and skill with public speaking and networking
- Demonstrated skills in individual, group and family counseling
- Available to work some evening hours and Saturdays if needed
- Must have no misuse of alcohol or other drugs within the previous 2 years
- Able to lift 10 pounds
- Commitment to confronting racism, sexism, heterosexism, and other discriminatory practices
- Experience and demonstrated ability to successfully work within a diverse cultural setting and provide culturally competent services
- Ability to work cooperatively as part of a team
- Prompt and consistent attendance during scheduled working hours
- Annual TB test
- Ability to work in an unstructured and unpredictable setting, ability to adapt to change
- Sense of humor

SALARY: 17-20/ hr. + benefits, 40 hours/week

LOCATION

This position is located within the Substance Abuse Department at CHS's 170th Street location is home base with most of the work occurring within the assigned school in the Seattle School District.

APPLICATION PROCEDURE

Submit cover letter and resume electronically to mkulovac@chs-nw.org and reference job #SA-99

CLOSES

Open until filled

CHS is an Equal Opportunity Employer

The mission of the Center for Human Services is to strengthen the community through counseling, education and support to children, youth, adults and families.

Our Values: Embrace diversity, provide accessibility, champion collaboration, demand accountability, personify integrity, and to have fun.

