



Job Announcement

CHEMICAL DEPENDENCY PROFESSIONAL

GENERAL DESCRIPTION

The Chemical Dependency Professional is responsible for the delivery of individual counseling, group counseling and related services to adults with drug/alcohol problems. The Chemical Dependency Professional reports to the Snohomish County SUD Program Manager. This is an exempt position. Bi-Lingual/Bi-Cultural candidates are encouraged to apply.

MAJOR RESPONSIBILITIES – Specific for this position

- Provides assessments/intakes, individual counseling, and group counseling to clients in the Substance Abuse program
- Screens for mental health and health care issues and refers to appropriate services
- Provides case management to clients, to include probation reports, CPS reports, and Drug Court reports
- Provides outreach and education to adults and families regarding substance abuse issues and CHS programs
- Provides training and consultation to educators, conference committees, probation officers, community groups and healthcare providers regarding issues facing adults and families
- Actively promotes CHS programs to families and individuals; develops and maintains relationships with other professionals and agencies
- Maintains accurate and thorough clinical records as per agency, county and state requirements
- Provides input and reports to Program Manager and Director regarding the clinical needs of clients, improved ways of offering prevention, outreach, treatment services and supervision.
- Provides outreach and consultation, prevention and treatment services as indicated by contract and program needs
- Completes all tasks and contract scopes of work as assigned by the Program Manager/Department Director in a timely manner
- Commits to required trainings, audio and video recordings required for evidence based practices used in the adult programs
- Collects monies from clients for services as needed and complete Credible notes for billing immediately following services
- Maintains a professional and courteous attitude to all clients, partners and community members
- Maintains status as a qualified Chemical Dependency Professional

MAJOR RESPONSIBILITIES – for the agency

- Provides all services utilizing a strengths-based, family-focused, client-centered, services-integrated, and culturally competent approach
- Participates in creating and maintaining a workplace that values diversity and treats everyone with respect without regard to race, color, age, religion, creed, gender, sexual orientation, national origin, marital status, the presence of any sensory, mental, or physical disability
- Demonstrates teamwork and open communication
- Provides services in a manner that expedites the meeting of contract requirements and program outcomes
- Maintains documentation in a timely, thorough and accurate manner
- Follows agency policies and procedures, RCWs, WACs, and other external regulations
- Follows CHS's Code of Ethics
- Performs other appropriate tasks related to your professional role as needed

MINIMUM REQUIREMENTS

- AA Degree or equivalent in Human Services
- Be a Chemical Dependency Professional as described in WAC
- Be licensed, certified or registered in the State of Washington
- Articulate with the ability to represent the agency in a professional manner
- Comfort and skill with public speaking and networking
- Available to work some evening hours on a regular schedule

- Must have no misuse of alcohol or other drugs within the previous 2 years
- Commitment to confronting racism, sexism, heterosexism, and other discriminatory practices
- Experience and demonstrated ability to successfully work within a diverse cultural setting and provide culturally competent services
- Ability to work cooperatively as part of a team
- Prompt and consistent attendance during scheduled working hours
- Annual TB test
- Ability to work in an unstructured and unpredictable setting; ability to adapt to change
- Sense of humor

LOCATION

This position is located within the Substance Abuse Department at Center for Human Services' Northshore 103rd site (18414 103rd Ave NE, Bothell, WA 98155)

SALARY

\$20.00, 40 hours/week + benefits, includes evening hours

APPLICATION PROCEDURE

Submit cover letter and resume electronically to mkulovac@chs-nw.org and reference job #SA-91

CLOSES

Open until filled

CHS is an Equal Opportunity Employer

The mission of the Center for Human Services is to strengthen the community through counseling, education and support to children, youth, adults and families.

Our Values: Embrace diversity, provide accessibility, champion collaboration, demand accountability, personify integrity, and to have fun.

